

NORTH BUNDABERG STATE HIGH SCHOOL

Enrolment Agreement



This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at **North Bundaberg State High School**

Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and Principal
- allow other students access to quality teaching time
- abide by school rules, meet homework requirements and wear school's uniform
- abide by the Responsible Behaviour Plan
- take responsibility for their own actions
- respect the school environment
- be prepared for classes and bring necessary equipment (including a device)

Responsibility of parents to:

- attend student led conferences or parent/teacher or other meetings requested by the school for parents
- let the school know if there are any problems that may affect your child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling your child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours
- advise Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- inform school if your child's living arrangements change and provide details of new home address and phone number
- ensure that students arrive at school on time with appropriate equipment
- ensure students have adequate rest and good nutrition
- instil in their children that the school is a place of learning

Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that parents and carers are aware of the school's insurance arrangements and accident cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved, for example, Program of Chaplaincy Services; religious instruction
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance.

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I accept the rules and regulations of the **North Bundaberg State High School** as stated in the school policies that have been provided to me as follows:

- **Responsible behaviour plan**
 - Respect, Responsibility and Safety
 - Use of mobile telephones & other electronic equipment by students (pg 15)
- **Information booklet for students**
 - Absences (pg 3)
 - Dept insurance arrangements & accident cover for students (pg 4)
 - Homework policy (pg 6)
 - School excursions (pg 8)
 - Student uniform code (pg 10)
- **Student ICT and Internet Acceptable Use Agreement Form**
- **Consent to use copyright material, image, recording or name**
- **Student resource scheme – school charges & voluntary contributions**

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature: _____

Parent/Carer Signature: _____

On behalf of **NORTH BUNDABERG SHS:** _____

_____ (Date)